

Keyboard shortcuts

There are many shortcuts in Podium which can help you move around easily and quickly.

General

Ctrl S	save as
F12	save as
Ctrl O	open
Ctrl N	new
Ctrl Z	undo
Ctrl Y	redo
Ctrl P	publish
Ctrl Home	go to the first tab position
Ctrl tab	tab between workspaces
Shift F1	open shortcut guide

Script workspace

Ctrl 1	assign text to the first actor
Ctrl 2	assign text to the second actor
Ctrl 3	assign text to the third actor
Ctrl 4	assign text to the fourth actor
Ctrl 5	assign text to the fifth actor
Ctrl 6	assign text to the sixth actor

Sound workspace

Alt left arrow	moves the cue point to the left
Alt right arrow	moves the cue point to the right
Right arrow	selects more waveform to the right
Left arrow	selects less waveform from the right
Shift right arrow	selects less waveform from the left
Shift left arrow	selects more waveform to the left
Up arrow	moves the entire selection to the right
Down arrow	moves the entire selection to the left
Ctrl A	select entire track
F3	play
M	mute selection
V	increase volume of selection
Shift V	decrease volume of selection